

STRADISHALL PARISH COUNCIL

Clerk: J Kirk, 15 Klondyke, Bury St Edmunds, IP32 6DB

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28th April 2017

To members of the Council: You are hereby summonsed to attend the Annual Meeting of the Parish Council on Monday 8th May 2017 at 8p.m. in the Shooting Lodge in Stradishall. Members of the public are welcome.

AGENDA

1. To elect a Chairman.
2. Chairman to sign a Declaration of Acceptance of Office and agreement to abide by Stradishall Parish Council's Code of Conduct.
3. To elect a vice chairman.
4. To update Register of Members' Interests form.
5. To accept apologies and reason for absence.
6. Declaration of interest by Councillors in items on the agenda.
7. To approve the minutes of the meeting held on Monday 6th March 2017
8. To receive an update on the list of actions agreed at the last meeting
9. To discuss the following financial issues:
 - a) Approval of any payments and signing of Schedule of Payments
 - b) Approval of payments made between meetings but previously authorised
 - c) Approval of payments authorised between meetings
 - d) Approval of the record of online payments made since the last meeting
 - e) Signatory to complete the checklist of Internal Controls
 - f) Internal control of the 2016/17 accounts carried out by Ady Swift
 - g) Update on the inspection of Parish Council property carried out by Adrian Lee
 - h) To approve the Income and Expenditure accounts for the financial year 2016-2017
 - i) To complete and sign sections 1 and 2 (Statement of Assurance and Statement of Accounts) of the Annual Return 2016
 - j) To approve and sign the supporting notes for the Audit 2017.
 - k) To receive the precept information for 2017/18
 - l) To approve the Financial Report which the Council needs to publish as part of the Transparency Code 2017
10. To discuss any planning issues
11. To discuss any highways/Rights of Way issues/tree/transport issues
12. To discuss any playing field issues:
 - a) Damage to the cricket pavilion
 - b) Update on the purchase of the playing field
 - c) Play inspection report
13. To discuss any village issues
14. To discuss the following correspondence:
 - a) Letter from Suffolk Accident Rescue Service requesting a donation
 - b) Letter from the Voluntary Network requesting a donation
15. Any other business for noting or including on the agenda of the meeting on Monday 3rd July 2017