

STRADISHALL PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Monday 6th November 2017

Councillors present: Ady Swift (Chairman), Adrian Lee (Vice Chairman), Ian Hutchinson, Robert Deeks and Jonathan Masefield

Also present: Joanne Kirk (Clerk), County Councillor Mary Evans arrived at 8pm

1. Acceptance of apologies for absence

Apologies were received from Martin Hurst and Debbie Gates.

2. Declaration of Interest in items on the agenda

No councillors declared an interest in any items on the agenda.

3. Approval of minutes of the meeting Monday 11th September 2017

It was resolved that the minutes were correct. The chairman then signed them.

4. Police issues

a) Update on the meeting with Inspector Danny Cooper in October

The meeting was very helpful. Inspector Cooper explained the challenges facing the Police with their current resources. He would like to improve links with parish councils, if only by email and explained the best way to contact the Police. Speeding is a police priority and he accepted that villages would like to see more effective enforcement to tackle offenders. He acknowledged that there have been a lot of problems with the 101 number with waiting times of over 20 minutes. The Police and Crime Commissioner is aware of this and the current system is changing.

b) Recent incident where two horses were shot and injured

No one has been caught but the Police are asking for information about two men who were seen in the area.

5. Update on list of actions agreed at the last meeting

There were no outstanding councillor actions.

6. Finance

a) Approval of any payments and signing of Schedule of Payments

It was resolved that the following payments would be approved:

- Community Action Suffolk – website hosting fee – LGA 1972, s111 - **£60.00**
- J P Kirk - expenses – LGA 1972, s111 – **£46.55**
- Adrian Lee Contract Services Ltd – Open Spaces Act 1906, ss9 and 10 - **£726.00**

Ian Hutchinson and Robert Deeks signed the Schedule of Payments. The Chairman then countersigned it.

b) Approval of payments authorised between meetings

No payments were authorised between meetings.

c) Payments made between meeting but previously authorised

11/09/17	Fidelity Funds Network – pension payment	£15.00
04/10/17	K Hutchinson & Son	£168.40
30/10/17	J P Kirk - salary	£174.18

d) Approval of the record of online payments made since the last meeting

It was resolved that the record of online payments would be approved. Ian Hutchinson then signed it.

e) Signatory to complete the checklist of Internal Controls

Ian Hutchinson completed and signed the checklist of internal controls.

f) Draft budget 2017/18 and budget report

It was resolved that the draft budget would be approved and that the precept request would be £6,700. This is an increase of 2.77% which equates to £1.10 per annum per band D household. The parish council element for a band D household will be £40.81 per annum an increase from £39.71.

7. Planning

a) DC/17/2134/TCA - Tally Ho, The Street, Stradishall - Fell one greengage

It was resolved that no objections would be made to this application.

8. Highways/rights of way matters/tree or transport issues:

a) Location of grit piles

The Parish Council is happy with the current locations.

9. Playing Field issues

a) Latest play inspection report

The following new issues were raised:

- One of the swing seats has minor damage which needs to be monitored

b) Field Protection application

The application has been submitted.

c) Plaque to show who donated to the playing field

It was resolved that:

- The Council would purchase a plaque for the playing field thanking the people and organisations who donated.
- The clerk would be authorised to make a payment up to £60.00

d) Moles on the playing field

It was resolved that Jonathan Masefield would install a mole deterrent device on the playing field and that Ian Hutchinson would obtain a quote from Tim Cox ready for the next meeting.

10. County Councillor's report

Mary Evans spoke about the following:

- Highways have now moved to the depot at Rougham
- Suffolk County Council will be consulting on the entitlement to free school transport.
- Suffolk children have done well at KS1 and KS2
- Suffolk County Council's fostering campaign and respite care for parents who foster.

11. Borough Councillor's report

Mary Evans has been elected as Borough Councillor for Stradishall. She spoke about the following:

- St Edmundsbury Borough Council and Forest Heath District Council have decided to merge and will be called West Suffolk. There will be a reduction in councillors in the whole area.
- The planning application for the West Suffolk Operation Hub has now been approved.
- St Edmundsbury Borough Council is going to buy the Post Office building in Bury St Edmunds. The walkway through to the ARC will be improved.
- The St Edmundsbury Local Plan is going to be reviewed and there will be a provision for more rural housing.

12. Electronic Communication Policy

It was resolved that the Electronic Communication Policy would be approved and uploaded onto the website.

13. Preparations for the new General Data Protection Regulations in May 2018

a) Approval of the Information Incident Policy

It was resolved that the Information Incident Policy would be approved.

b) Approval of the Information Protection Policy

It was resolved that the Information Protection Policy would be approved.

c) Appointment of a Data Protection Officer

It was resolved that the clerk would be appointed as Data Protection Officer as she has already attended some Data Protection training and has back up from LCPAS who can assist should any specialist knowledge be required.

14. Village issues

a) Update from the working party which was set up to look at future projects

An initial meeting took place in St Margaret's Church to look at the feasibility of converting part of it into a meeting room. The church needs some essential repairs to the roof and window so this would be a long-term project. A number of ideas have been suggested including purchasing a tent similar to the one used at the village event in September. An article was put in the village newsletter asking for volunteers to help with some of the ideas in the village review. The following actions were agreed:

- To produce a welcome pack for new residents
- To investigate possible ideas for improving the equipment on the playing field
- To organise some village events, for example a village 'meet and greet', a classic car show, a village lunch, a pop-up pub with any profits split between the church and the playing field fund.
- To investigate the possibility of providing a parking area on the playing field or near the church.

b) Updating the local resources in the Emergency Plan

The local resources in the emergency plan were updated.

c) Paint for phone box

The clerk has emailed a photo of the phone box to BT who will decide whether it needs repainting.

15. Correspondence**a) Email from SEBC re their new dog fouling orders**

It was resolved that information about the new dog fouling orders would be put in the next newsletter along with contact numbers so that residents can report dog fouling.

b) Letter from the Countess of Euston re events to commemorate the one-hundred-year anniversary of WW1 in 2018

It was resolved that this item would be discussed at the next meeting.

There being no further business the meeting closed at 9.10pm.

Signed (Chairman) Dated