

STRADISHALL PARISH COUNCIL**Minutes of the meeting held on Monday 5th September 2016**

Councillors present: Ady Swift (Chairman), Adrian Lee, Ian Hutchinson, Robert Deeks, Martin Hurst and Debbie Gates

Also present: Joanne Kirk (Clerk), County Councillor Mary Evans and one member of the public.

1. Acceptance of apologies for absence

No apologies were received.

2. Declaration of Interest in items on the agenda

No councillors declared an interest in any items on the agenda.

3. Approval of minutes of the meeting held on Monday 4th July 2016

It was resolved that the minutes were correct. The chairman then signed the minutes.

4. Co-option of a new councillor

It was resolved that Jonathan Masefield would be co-opted onto the Council. He completed a Declaration of Acceptance of Office and a Register of Interest form.

5. County Councillor's Report

- The ministry of Justice has looked at the land on the Highpoint Estate to see if it can be built on. The S106 money would then be used to improve the roads, provide a pavement along the A143 and to extend the 40mp along the A143.
- Highways is going to put reflector strips around the bollards on Stradishall Crossroads.
- The official consultation about devolution has ended, but Suffolk County Council is continuing its consultation on its website.
- The Council's complaint about surface dressing has been taken up.
- The gap has narrowed between the performance of disadvantaged children and that of children generally taking GCSEs. Suffolk County Council is trying to identify children who are eligible for free school meals so it can target the support they need.

6. District Councillor's Report

No report was received.

7. Police issues

There have been some burglaries and attempted burglaries in Stradishall and Stansfield. A Facebook page has been set up to notify residents of events and crimes in Stradishall.

8. Update on list of actions agreed at the last meeting

There were no outstanding councillor actions.

9. Finance

a) Approval of any payments and signing of Schedule of Payments

It was resolved that the following payments would be approved:

- HMRC – PAYE - LGA 1972, s111 - **£130.60**
- Risby Parish Council – phone costs and $\frac{1}{6}$ of cost of a portable hard drive for backing up Council files - **£27.85**
- J P Kirk expenses – LGA 1972, s111 – **£33.79**
- Ken Hutchinson and Son – hedge cutting – Open Spaces Act 1906 ss 9 & 10 – **£134.40**
- Helping Hands – litter picking equipment – Litter Act 1983, ss 5 & 6 - **£180.00**

Martin Hurst and Debbie Gates signed the Schedule of Payments. The Chairman then countersigned it.

b) Regular payments made between meetings

The following regular payments were made between meetings:

11/07/16	131/8f	Fidelity Funds Network	D/D	£15.00
13/07/16	130/8f	HMRC - PAYE	Online	£128.00
30/07/16	139/8f	J P Kirk	Online	£177.65
11/08/16	131/8f	Fidelity Funds Network	D/D	£15.00
30/08/16	139/8f	J P Kirk	Online	£172.43

c) Approval of any payments authorised between meetings

No payments were authorised between meetings.

d) Approval of the record of online payments made since the last meeting

It was resolved that the record of online payments would be approved. Martin Hurst and Debbie Gates then signed it.

e) Signatory to complete the checklist of Internal Controls

Martin Hurst completed and signed the checklist of internal controls.

f) Update on the annual audit

BDO has notified the Parish Council that it will be issuing a qualification as the figures on the Annual Return for the fixed assets differed in 2015 and 2016. This was an error as the 2015 and 2016 should have been the same.

8. Planning

a) DC/16/1582/HH - Woodcote House, 1 Cricket Meadow, Stradishall - Single storey extension to garage

It was resolved that no objections would be made to this application.

b) DC/16/1697/TCA - The Old Cottage, Edmunds Hill, Stradishall - (i) Fell 7 ash, 1 plum, 1 beech and 1 hawthorn (ii) coppice to a height of 0.75m 1 hazel

It was resolved that no objections would be made to this application.

c) DC/16/1640/TPO - The Old Cottage, Edmunds Hill, Stradishall - TPO 170 - reduce north facing lowest limb by 3m and crown raise to 2.5m one walnut

It was resolved that no objections would be made to this application.

d) Email from West Suffolk re public notice of planning applications

West Suffolk has notified the Parish Council that it is a legal requirement for the Council to give public notice of certain types of planning applications and other planning matters by placing an advertisement in a locally circulated publication. They have reviewed their advertising costs and in future all their planning notices will be placed in the Friday edition of the East Anglian Daily Times only. Site notices for all applications will continue to be posted and notifications sent to adjoining properties.

e) DC/16/1838/TCA - Strawberry Fields, Edmunds Hill, Stradishall - (i) Crown lift to 5 metres and reduce branches back to boundary fence - 1 ash, 1 sycamore and 1 beech (ii) Fell one sycamore tree

It was resolved that no objections would be made to this application.

9. Highways/Rights of Way issues/tree/transport issues

The clerk was asked to report the following issues:

- The signs at Stradishall crossroads are obscured by vegetation
- The Street light outside 11 St Margaret's Place is still not working

10. Playing Field matters**a) Playing field inspection reports**

There was one finding in the inspection report, there is evidence of timber rot which needs to continue to be monitored.

b) Update on the possible purchase of the playing field

The results of the village questionnaires show overwhelming support for the proposal to purchase the playing field. It was resolved that:

- The clerk would contact Greene King to make an appointment to discuss the possible purchase
- A sub-committee would be set up to work on the project and that Adrian Lee, Ian Hutchinson, Robert Deeks and Martin Hurst would be on the committee.
- The sub-committee would be authorised to make decisions provided that there is a quorum of three.
- The clerk would start applying for grants
- The clerk would produce a flyer requesting donations after the meeting with Greene King.
- The Council would apply for a loan for any shortfall.

c) Email from a landowner about the access to the playing field, asking if the Parish Council would be interested in purchasing the freehold

It was resolved that the clerk would contact the landowner asking him to come to the November meeting to discuss his proposals.

11. Village issues**a) Litter picking equipment**

The litter picking equipment has been received. The clerk was asked to claim the money back from Jeremy Farthing's locality budget.

b) Village questionnaire

There has been a good response to the questionnaires. The clerk agreed to collate the information and feedback at next meeting.

12. Correspondence

a) Email from Suffolk Police re a public meeting to be held by PCC Tim Passmore and Chief Constable Gareth Wilson on Wednesday 19th October at the Moreton Hall Community Centre, IP32 7EE at 6.30pm – for information only

b) Email from West Suffolk re their joint Parish Conference on 14th November in Newmarket – for information only

c) Email from NHS England re CCG consultation which ends on 9th September.

It was resolved that councillors would submit individual responses if they wished.

There being no further business the meeting closed at 8.55pm.

Signed (Chairman) Dated