

STRADISHALL PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on Monday 11th May 2015

Parish councillors present: Mr M Hurst (Chairman), Mr A Lee (Vice-chairman), Mr R Deeks, Mrs D Gates, Miss Gemma Raymond and Mr A Swift

- 1. Election of chairman and vice chairman**
A Swift was nominated and following a vote, it was resolved that he would be chairman. A Lee was nominated and following a vote, it was resolved that A Lee would be vice-chairman.
- 2. Signing of Declaration of Acceptance of Office and agreement to abide by the Council's Code of Conduct by the chairman and councillors**
The chairman and councillors signed a Declaration of Acceptance of Office form.
- 3. Acceptance of apologies for absence**
No apologies were received.
- 4. Declaration of Interest in items on the agenda**
No councillors declared an interest in any items on the agenda.
- 5. Approval of minutes of meeting held on Monday 2nd March 2015 and the planning meeting held on 20th April 2015**
It was resolved that the minutes were correct. The chairman then signed the minutes.
- 6. Register of Members' Interests form.**
The councillors completed new Register of Interest forms.
- 7. To decide who to co-opt onto the Council to fill the remaining vacancy**
R Deeks agreed to speak to a resident who has expressed an interest in joining the Parish Council.
- 8. Update on list of actions agreed at the last meeting**
The clerk agreed to contact Suffolk County Council about the street light for St Margaret's Place.
- 9. Finance**
 - a) Approval of payments and signing of the Schedule of Payments**
It was resolved that the following payments would be approved:
 - St Margaret's Church, donation towards the cost of maintaining the churchyard as agreed in the budget - Local Government Act 1972, s. 214(6) - **£600**
 - J P Ince - expenses - LGA 1972, S111 - **£43.06**
 A Lee and M Hurst signed the Schedule of Payments and A Swift countersigned it.
 - b) Approval of the record of online payments made since the last meeting**
It was resolved that the record of online payments would be approved. R Deeks then signed it.
 - c) Checklist of Internal Controls**
R Deeks completed the checklist of internal controls.
 - d) Internal control of the 2014/15 accounts carried out by A Swift**
A Swift has completed and signed the Council's internal control of the 2014/15 accounts.
 - e) Income and Expenditure accounts for the financial year 2014-2015**
It was resolved that the Income and Expenditure accounts would be approved.
 - f) Annual Return 2015**
Councillors completed sections 1 and 2 of the Annual Return 2015 (Statement of Accounts and Statement of Assurance). The chairman and RFO then signed both sections. Councillors also approved the supporting notes.
 - g) Precept information for 2015/16**

St Edmundsbury Parishes	Total Parish Requirement (amount paid to Parish)	Parish Revenue Support Grant	Local Council Tax Support Grant	Parish Precept (amount paid by Parish Residents)
Stradishall	£6,515	£617	£210	£5,688

- h) Approval of the Financial Report which the Council needs to publish as part of the Transparency Code 2015**
It was resolved that the report would be approved.
- i) Letter from Aon insurance with a quote**

It was resolved that the Council would continue to be insured through Community Action Suffolk.

9. Planning

a) Letter from a resident about flood lights on Edmunds Hill

It was resolved that the Council would contact Planning about the lights which are very powerful and visible from Wickhambrook with a view to asking for them to be turned faced down so that they are not as obtrusive.

10. Highways/rights of way matters/tree or transport issues:

b) Letter from Suffolk County Council about Declaration Notices made by the Thurlow Estate to prevent future Right of Way claims

It was resolved that no action would be taken as no existing rights of way are affected.

c) Suggestion to purchase a dog bin to site next to the new bus shelter

It was resolved that there is no need for a dog bin as there is already a litter bin there.

d) Speeding in St Margaret's Place

It was resolved that the clerk would contact the Safer Neighbourhood Team in the first instance with a view to them producing an article for the newsletter about speeding and other Highways issues in Stradishall.

e) Cars parking in the turning circle in Cricket Meadow

As above (item 10d)

e) Parking along The Street near Tally Ho Corner

As above (item 10d)

11. To discuss any playing field matters

a) Play inspection report April 2015

No action is required.

12. Correspondence

a) E-mail from Suffolk Accident Rescue Service requesting a donation. They attended once incident in Stradishall last year and one in Cowlinge.

It was resolved that a donation of £50 would be made.

b) Information from BT about their Adopt a Kiosk scheme

It was resolved that the Council would not adopt the kiosk as it is still used as a payphone.

c) E-mail from LCPAS about new councillor training

It was resolved that G Raymond would attend some training in Bury St Edmunds on Thursday 14th May and that the Council would meet the cost of £20.

There being no further business the meeting closed at 8.55p.m.

Signed(Chairman) Dated