

The next meeting of Stradishall Parish Council will take place on Monday 14th July 2025 at 7p.m. in Café 33.

Members of the public are welcome to join the meeting. There will be a public session near the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.



AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the Annual Meeting of the Parish Council held on Monday 12th May 2025.
4. Public session (15 minutes).
5. County Councillor's Report.
6. District Councillor's report.
7. Police issues and speeding update.
8. HERA update.
9. To receive an update on the list of actions agreed at the last meeting.
10. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments.
 - b) Approval of payments authorised between meetings.
 - c) Approval of the record of receipts and payments made since the last meeting.
 - d) Bank balances and confirmation of bank reconciliation as of 30th June 2025.
 - e) Approval of the continued use of electronic banking and BACS payments, the Council's banking arrangement with Lloyds, and the use of variable direct debit or standing order where appropriate.
11. To discuss the following planning issues:
12. To review the following policy document:
 - a) Financial Regulations
 - b) Updated Standing Orders.
 - c) Scheme of Delegation.
 - d) Updated Contact Privacy Notice.
 - e) Procedural policies as listed in appendix A.
 - f) Freedom of Information, data protection policies and policies for dealing with the press/media. as listed in appendix B.
 - g) Employment policies and procedures as listed in appendix C.
 - h) Other policies as listed in appendix D.
 - i) Planning documents listed in appendix E.
13. To discuss any highways/Rights of Way issues/tree/transport issues.
 - a) Quote for a 'pedestrians on the road' sign.
14. To discuss the following playing field issues:
 - a) Latest monthly play inspection report.
15. To agree a change of date for the November meeting.
16. To discuss any village issues:
 - a) Possibility of adopting the phone box in The Street.
17. To discuss any correspondence.
18. Any other business for noting or including on the agenda of the meeting on Monday 1st September 2025.

Appendix A – Procedural policies

- Complaints Procedure.
- Procedure for Dealing with Correspondence.
- Procedure for the Public Session.

- Co-option Policy.
- Email policy for councillors.
- Electronic Communication Policy.
- Code of Conduct
- Persistent and vexatious complaints and correspondence policy

Appendix B – Freedom of Information, data protection policies and policies for dealing with the press/media.

- Data Protection and Information Management Policy.
- Social media policy.
- Filming and Recording at Meetings Policy.
- Subject Access Request Policy.
- Contact Privacy Statement
- Procedure for Handling Requests for information
- Freedom of Information Publication Scheme
- Assessment of personal data held by Stradishall Parish Council.

Appendix C - Employment policies and procedures.

- Equal Opportunities Policy.
- Sexual and General Harassment Policy and Procedure.
- Disciplinary and Grievance Policy

Appendix D – Other policies.

- Volunteer Policy
- Risk Assessment for volunteer litter pickers.
- Hedge Policy.

Appendix E – Planning documents

- The Role of Stradishall Parish Council in Dealing with Planning Applications
- Planning applications and how to respond.