

**The Annual Meeting of Stradishall Parish Council will take place on Wednesday 1<sup>st</sup> May 2023 in Café 33 after the Annual Parish Meeting.**

**Members of the public are welcome to join the meeting. There will be a public session near the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but as this is a meeting to conduct Council business, members of the public are asked not to interrupt the meeting outside the public session.**

#### **AGENDA**

1. To elect a Chairman.
2. Chairman to sign a Declaration of Acceptance of Office and agreement to abide by the new Suffolk Code of Conduct.
3. Election of a Vice-Chairman.
4. To update Register of Members' Interests forms
5. To accept apologies and reason for absence.
6. Declaration of interest by councillors in items on the agenda and dispensation requests.
7. To approve the minutes of the meeting held on Monday 4<sup>th</sup> March 2024 and the planning meeting held on Tuesday 26<sup>th</sup> March 2024.
8. Public session (5 minutes).
9. To receive an update on the list of actions agreed at the last meeting.
10. To discuss the following financial issues:
  - a) Approval of any payments and signing of schedule of payments.
  - b) Approval of payments authorised between meetings.
  - c) To receive a statement of receipts and payments made since the last meeting.
  - d) Bank balances and confirmation of bank reconciliation.
  - e) Update on the inspection of Parish Council property.
  - f) To approve the accounts for the financial year 2023 – 2024.
  - g) Internal audit of the Parish Council's accounts.
  - h) To approve Stradishall Parish Council's Annual Governance Statement 2023/24 and section 1 of the Annual Governance and Accountability Return 2023/24.
  - i) To approve and sign section 2 of the Annual Governance and Accountability Return 2023/24 - the Accounting Statement 2023/24.
  - j) To decide whether Stradishall PC should submit a Certificate of Exemption from an external audit.
  - k) To confirm the dates for the notice of the period for the exercise of public rights.
  - l) To approve the Financial Report 2023/24 which the Council needs to publish as part of the Transparency Code 2015.
  - m) To receive the precept information for 2024/25.
11. To discuss any planning issues.
12. To discuss any highways/Rights of Way issues/tree/transport issues.
  - a) Update on the VAS posts and application for Suffolk County Council's temporary VAS scheme.
13. Suffolk Devolution consultation which ends on 26<sup>th</sup> May.
14. To discuss the following playing field issues:
  - a) Latest play inspection report.
15. To discuss any village issues.
16. To discuss any correspondence.
17. Any other business for noting or including on the agenda of the meeting on Monday 1<sup>st</sup> July 2024.