

The next meeting of Stradishall Parish Council will take place on Monday 7th March 2022 at 7p.m. in Café 33.

Members of the public are welcome to join the meeting. Stradishall Parish Council invites members of the public to talk to the Council about any items on the agenda during the public session.

As this is a meeting to conduct Council business, members of the public are asked not to interrupt the meeting outside the public session.

AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by Councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Monday 7th February 2022.
4. Public session (15 minutes).
5. County Councillors Report.
6. District Councillor's report.
7. Police issues.
8. To receive an update on the list of actions agreed at the last meeting.
9. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings
 - c) To receive a statement of receipts and payments made since the last meeting
 - d) Bank balances and confirmation of bank reconciliation as of 17th February 2022.
 - e) Councillor to complete the checklist of internal controls
 - f) Update on the financial checks carried out by a councillor
 - g) To review the income and expenditure for 2021/22 against the budget and discuss the level of reserves for general and earmarked expenditure
 - h) To review the register of fixed assets and insurance values and check that the level of insurance cover is adequate.
 - i) To review the Council's risk assessment
 - j) To check that the levels of liability insurance are adequate
 - k) Review of confidential cashbook and deductions by a councillor.
 - l) To nominate a councillor to inspect the Council's property for damage or defects by 30th April 2021 and complete the inspection checklist.
 - m) Appointment of an internal auditor.
10. To discuss any planning issues
 - a) DC/22/0200/FUL - Harding Garage Services, Bury Road, Stradishall - a. single storey forecourt building with retail unit (class E) and takeaway unit (sui generis) b. new pump islands, new pumps and new canopy (following demolition of existing single storey building) c. re-positioning of new offset filters and new underground tanks.
 - b) DC/22/0186 & DC/22/0187/LB - The Thatches, Edmunds Hill, Stradishall - Installation of ground mounted solar PV array comprising 16 panels on wooden framework on the north boundary of the site.
11. To discuss any highways/Rights of Way/tree/transport
 - a) Trees on the playing field.
12. To review the following documents.
 - a) Scheme of Delegation.
 - b) Updated Contact Privacy Statement.
13. To discuss any village issues:
 - a) Update on the Queen's Platinum Jubilee Project.
 - b) Village Welcome pack.
 - c) Date for a village tidy up.
14. To confirm the dates of meetings in 2022/23
15. To discuss the procedure and possible items for the Annual Parish Meeting.
16. To discuss the following correspondence:

- a) Information about the Suffolk Walking Festival which runs from 14th - 29th May 2022. For more information visit <https://suffolkwalkingfestival.co.uk/>
- 17. Any other business for noting or including on the agenda of the Annual Parish Meeting on Monday 9th May 2022 at 7pm and the Annual Meeting of the Parish Council at 8pm.
- 18. To resolve to exclude press and public under the Public Bodies (Admissions to Meetings) Act 1960: the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information
 - a) To discuss staffing matters