

**STRADISHALL PARISH COUNCIL**

Clerk: J Kirk, 15 Klondyke, Bury St Edmunds, IP32 6DB

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**7<sup>th</sup> May 2020**

**To members of the Council: You are hereby summonsed to attend the Annual Meeting of the Parish Council on Wednesday 20<sup>th</sup> May 2020 at 7p.m. via Zoom**

**AGENDA**

1. To elect a Chairman.
2. Chairman to sign a Declaration of Acceptance of Office and agreement to abide by Stradishall Parish Council's Code of Conduct.
3. To elect a vice chairman.
4. To update the councillors' Register of Members' Interests forms
5. To accept apologies and reason for absence.
6. To decide if Stradishall Parish Council meets the criteria for General Power of Competence
7. Declaration of interest by councillors in items on the agenda.
8. To approve the minutes of the meeting held on Monday 2<sup>nd</sup> March 2020
9. To receive an update on the list of actions agreed at the last meeting
10. To discuss the following financial issues:
  - a) Approval of any payments and signing of Schedule of Payments
  - b) Approval of payments authorised between meetings
  - c) Approval of the statement of receipts and payments made since 1<sup>st</sup> April 2020
  - d) To receive a summary of bank balances as of 7<sup>th</sup> May 2020
  - e) Councillor to complete the checklist of Internal Controls
  - f) Councillor to complete the checklist of Internal Controls
  - g) Update on the inspection of Parish Council property
  - h) To approve the Income and Expenditure accounts for the financial year 2019 – 2020
  - a) To complete and sign sections 1 and 2 (Annual Governance Statement and Accounting Statements 2019/20) of the Annual Governance and Accountability Return 2019/20
  - i) To decide whether Stradishall PC should submit a Certificate of Exemption from an external audit
  - j) To confirm the dates for the notice of the period for the exercise of public rights
  - k) To approve the Financial Report which the Council needs to publish as part of the Transparency Code 2015
  - l) To receive the precept information for 2019/20
11. To discuss any planning issues
12. To discuss any highways/Rights of Way issues/tree/transport issues
13. To discuss the following correspondence:
  - a) Email from the Boundary Commission about a delay in the implementation date of new electoral arrangements for Suffolk County Council from 2021 to 2025 due to the difficulty in carrying out a proper consultation during the COVID 19 outbreak
14. Any other business for noting or including on the agenda of the meeting on Monday 1<sup>st</sup> July 2019