

The Annual Meeting of Stradishall Parish Council will take place on Monday 14th May 2018 at 8pm. Members of the public are welcome.

AGENDA

1. To elect a Chairman.
2. Chairman to sign a Declaration of Acceptance of Office and agreement to abide by Stradishall Parish Council's Code of Conduct.
3. To elect a vice chairman.
4. To update Register of Members' Interests form.
5. To accept apologies and reason for absence.
6. Declaration of interest by Councillors in items on the agenda.
7. To approve the minutes of the meeting held on Monday 5th March 2018
8. To receive an update on the list of actions agreed at the last meeting
9. To discuss the following financial issues:
 - a) Approval of any payments and signing of Schedule of Payments
 - b) Approval of payments made between meetings but previously authorised
 - c) Approval of payments authorised between meetings
 - d) Approval of the record of online payments made since the last meeting
 - e) Councillor to complete the checklist of Internal Controls
 - f) Update on the inspection of Parish Council property
 - g) To approve the Income and Expenditure accounts for the financial year 2017 - 2018
 - h) To discuss the Internal Auditor's Report
 - i) To complete and sign sections 1 and 2 (Annual Governance Statement and Accounting Statements 2017/18) of the Annual Governance and Accountability Return 2017/18
 - j) To decide whether Stradishall PC should submit a Certificate of Exemption from an external audit
 - k) To confirm the dates for the notice of the period for the exercise of public rights
 - l) To approve the Financial Report which the Council needs to publish as part of the Transparency Code 2018
 - m) To receive the precept information for 2018/19
 - n) NALC pay scales for 2018-19
10. To discuss any planning issues
 - a) DC/19/0362/FUL - Land rear of The Haven, The Street - 1 no dwelling and access
11. To discuss any highways/Rights of Way issues/tree/transport issues
 - a) Parish Forum on Tuesday 29th May at West Suffolk House which will be attended by representatives from Highways
12. To discuss any playing field issues:
 - a) Play inspection report
 - b) To discuss the draft Deed of Dedication from Fields in Trust
 - c) Setting up a separate Deed of Dedication for the area to be excluded from the main playing field to allow the possibility of a parking area and village hall to be built at some point in the future
 - d) Car parking area on the playing field
13. To approve the following GDPR documents:
 - Subject Access Request Policy
 - Contact Privacy Notice
14. To discuss any village issues
15. To discuss the following correspondence:
 - a) Email from West Suffolk about their Draft Homelessness Reduction Strategy
16. Any other business for noting or including on the agenda of the meeting on Monday 2nd July 2018